



PRELIMINARY BUILD-TO-SUIT QUESTIONNAIRE

1. General Information

Prospective Client: _____

Contact Person(s): _____

Street 1: _____

Street 2: _____

City: _____

State/Zip: _____

Phone: _____

Email: _____

2. Lease or Own

Our Preference is to: _____ Lease _____ Own

If to lease, would you like to have an option to purchase?

_____ Yes _____ No

Have you identified a particular land site?

_____ Yes _____ No

If yes, please describe:

If not, what is your company's preferred location in the Houston Area?
_____ North _____ Northeast _____ East _____ Southeast
_____ South _____ Southwest _____ West _____ Northwest
_____ Other (If other, please describe:)

3. Construction Type

Construction Type: _____ Metal _____ Tilt Wall

If metal, is a brick or masonry office area façade required?
_____ Yes _____ No

4. Type of Business

Type of Business:
_____ Manufacturing _____ Warehouse _____ Service _____ Distribution

_____ Mixed (If mixed, please describe:)

Office Square Footage: _____

Warehouse Square Footage: _____

Clear Height Requirement at Eave: _____

Preferred Slab Elevation:

_____ Dock High _____ Semi-Dock High* _____ Grade Level*

Note: Dock high doors can be provided with a single or multiple truck wells

Shop Air Conditioning: _____ Yes _____ No

Other Special Building Requirements:

5. Personnel

Number of Office Employees: _____

Number of Shop Employees: _____

If you have a suggested site, warehouse and/or office layout, please send file along with questionnaire to info@leveygroup.com

Preference for Office Space: _____ Single Story _____ Two Story

6. Parking

Number of Executive & Guest Spaces Required: _____

Number of Employee Spaces Required: _____

Prefer to separate office & guest parking (front) from shop employee parking (rear)? _____ Yes _____ No

7. Exterior Area

Do you require a Laydown Yard/Outside Storage? _____ Yes _____ No

If Yes, What Size? _____

Preferred Type:

_____ Concrete Paving _____ Asphalt _____ Stabilized Yard

8. Crane Requirements

Bridge Crane Number: _____

Bridge Crane Size(s): _____

Bridge Crane Minimum Hook Height: _____

Jib Crane Number: _____

Jib Crane Size(s): _____

9. Overhead Doors

Preferred number: _____

Preferred size of overhead doors: _____

Will any of these doors require dock-high accessibility? _____ Yes _____ No

Load levelers for dock-high overhead doors? _____ Yes _____ No

10. Security Fencing

Indicate if property should be fenced? _____ Yes _____ No

Once you have completed the form, please email it to info@leveygroup.com or fax it to 713-772-3090 and we will get back with you shortly.

Thank you.